



City of Hollister Community Development Department

339 Fifth Street, Hollister CA
(831) 636-4360
planning@hollister.ca.gov

For Department Use Only
Date Received:

Application No.

MINOR TEMPORARY USE PERMIT APPLICATION

This application is for Minor Temporary Use Permits (mTUP) ([Section 17.24.180\(B\)](#) of the Hollister Municipal Code). These permits allow for short-term activities that may not meet the usual land-use or development standards for the location, but can be approved on a temporary basis. **mTUPs are required only for proposed activities taking place on private property. This application does not apply to activities taking place on public property** – such as sidewalks or public streets. This application must include the property owner’s signature to confirm that the applicant has permission to conduct their proposed activity. mTUPs include the following activities:

- **Temporary One-Day Sales.** For sales of merchandise (flowers, fruit, etc.) at an established commercial business, with permission from the property owner. One applicant is permitted up to four (4) permits of this nature per calendar year.
- **Construction Yards.** Off-site contractors’ construction yards in conjunction with an approved construction project.
- **Car Washes.** Limited to one per month per sponsoring organization. Must be located on a paved parking lot or other paved surface with existing stormwater treatment facilities.
- **Temporary Work Trailers** (*may be approved for up to 360 days; requires a separate building permit application*). A trailer or mobile home that is being used as a temporary work site for employees of a business. Must be in full compliance with the Americans with Disabilities Act (ADA). The Applicant must demonstrate either:
 - A valid building permit for the ongoing construction or remodel of the commercial or industrial location of the permit work site; or
 - That this temporary work site is a short-term necessity while a permanent work site is being obtained.

APPLICANT INFORMATION

Applicant Name				
Mailing Address				
City		State		ZIP
Email				Phone

PROPERTY OWNER & BUSINESS INFORMATION

Name of Existing Business(es) in TUP location				
Property Owner Name				
Mailing Address				
City		State		ZIP
Email				Phone

PROPERTY INFORMATION

Site Address			
Assessor Parcel Number (APN)			
Zoning District			

MINOR TEMPORARY USE INFORMATION

Nature of mTUP Request

One-Day Sales Event

Car Wash

Construction Yard*

Temporary Work Trailer

* An application for a construction yard must include a copy of an approved Post-Construction Stormwater Management application from the City of Hollister Engineering Division

Date/Time of Event

End Date (Construction Yard or Temporary Work Trailer only)

SITE PLAN

Provide a site plan for the proposed location of the temporary use. Attach additional sheets as necessary. The site plan must include the following (aerial image and/or hand-drawing with notations are acceptable, provided the information is labeled and legible):

- Approximate dimensions of the site
- All public rights-of-way, such as streets or sidewalks. Notate any existing "no-parking" signage or curb markings in the vicinity.
- Location and dimensions of any booth, sales area, temporary tent or other structure.
- Location of sanitation and trash facilities.
- All existing on-site parking spaces – include labeling for accessible, compact, electric vehicle, or other specially-designated parking spaces on the site.

APPLICANT'S SIGNATURE & AFFIDAVIT

As part of this application the applicant hereby agrees to defend, indemnify and hold harmless the City of Hollister, its Council, boards and commission, officers, employees, volunteers and agents from any claim, action, or proceeding against the City of Hollister, its Council, boards and commission, officers, employees, volunteers and agents, to attack, set aside, void or annul an approval of the application or related decision, including environmental documents, or to challenge a denial of the application or related decisions. The applicant's duty to defend, indemnify and hold harmless shall be subject to the City promptly notifying the applicant of said claim, action or proceeding and the City's cooperation in the applicant's defense of said claims, actions or proceedings. The City of Hollister shall have the right to appear and defend its interest in any action through the City Attorney or outside counsel. The applicant shall not be required to reimburse the City for attorney's fees incurred by the City Attorney or its outside counsel if the City chooses to appear and defend itself in the litigation.

By signing below, I hereby certify that the application I am submitting, including all additional required information, is complete and accurate to the best of my knowledge. I understand that any misstatement or omission of the requested information or of any information subsequently requested may be grounds for rejecting the application, deeming the application incomplete, denying the application, suspending or revoking a permit issued on the basis of these or subsequent representations, or for the seeking of such other and further relief as may seem property by the City of Hollister.

Applicant Signature:

Date:

PROPERTY OWNER SIGNATURE & AFFIDAVIT

By signing below, I hereby certify under penalty of perjury, that I am the owner of record of the property described herein and that I consent to the action requested herein. All other owners, lenders or other affected parties on the title to the property have been notified of the filing of this application. Further, I hereby authorize City of Hollister employees and officers to enter upon the subject property, as necessary to inspect the premises and process this application.

In order to facilitate the public review process, the City requires that property owners agree to allow any plans or drawings submitted as part of the application to be copied for members of the public. Property owner(s) hereby agree to allow the City to copy the plans or drawings for the limited purpose of facilitating the public review process.

Property Owner Signature:

Date: